

**TOWN OF MCMILLAN**  
**M403 ELM STREET**  
**TOWN BOARD MINUTES**  
**TUESDAY**  
**DECEMBER 11, 2007 7:00 PM**

- A. Call to Order: B. Watt
- B. Roll Call: R. Wegner, D. Swenson, D. McGivern, B. Watt, C. Velasco for the Plan Commission and D. Carlson for the Fire Dept.
- C. Comments from the Audience: 12 Present, One comment directed to D. McGivern which he will respond to.
- D. Approval of Minutes: November 14, December 4, 2007 – **Motion made by V. Weber, seconded by D. McGivern to approve the minutes as presented, carried. Motion made by D. Swenson, seconded by V. Weber to approve the minutes as presented, carried.**
- E. Reports
1. Deputy Zoning Administrator - One permit was issued for a porch.
  2. Plan Commission Rep: C. Velasco – See attached minutes of 11-28-07.
  3. Fire Department: D. Carlson – There has been 7 calls this month. Training for cold water rescue will be held the end of January, 2008. Also, training and refreshers for First Responders/EMT's will be held starting in January. NIMS classes will be held in the spring and we will have several new members taking the DNR Fire training.
  4. Park: R. Wegner – No report
  5. Hwy: V. Weber – Projects for capital improvement 2007 are complete. Please slow down when roads are slippery and it is cold as the salt placed in various areas will not work without sun or warmer temperatures.
  6. Recycling: D. Swenson – The Northwest Recycle Board has signed a new, three year contract with Veolia Services for recycling. For 2008 it will be 1.65/household, 2009 will be 1.80/household and for 2010 it will be 1.95/household.
  7. Ordinances/Website: D. McGivern – No Report
  8. Chairman-Library: B. Watt – Report on file with the clerk.
  9. Clerk/Treasurer – All balances are attached. **Motion made by V. Weber, seconded by R. Wegner to pay bill as presented with checks 8739 to 8773, with approximately 45 more needed to complete payment of bills to the end of 2007, carried.**
- F. Unfinished Business:
- G. New Business:
1. Approve List of Poll Workers: See attached list with 19 names. **Motion made by V. Weber, seconded by D. Swenson to approve the Poll Worker List as presented for 2 years, carried.**
  2. Review and Approve Transfer of Funds to General Account for Parks and Fall Fest: **Motion made by D. McGivern to transfer \$6,653.84 from the Parks Savings Account to balance their budget, seconded by D. Swenson, carried. Motion made by D. McGivern, seconded by R. Wegner to transfer \$16,309.55 from the Fire Dept.'s Fall Festival account to replace funds used for their annual festival back to the general town checking account, carried.**

3. Gift Certificates – **Motion made by V. Weber, seconded by D. McGivern to purchase a \$50 Gift Certificate for the Full Time Hwy Employee for the holidays, carried.**
4. Set Mileage Reimbursement Rate for 2008 – **Motion made by D. McGivern, seconded by V. Weber to set the mileage reimbursement rate to coincide with the Federal Rate (set each Dec.), carried. The rate for 2008 is \$.505**
5. Set Hwy Part-time, Wages – The annual, full-time and part-time employee reviews have been completed. Review of benefits and performance merit pay and cost of living wages were set at the time of review with the committee and employee. **Motion made by D. McGivern seconded by R. Wegner to set the wages as agreed to, carried. Motion made by D. McGivern, seconded by D. Swenson to set G. Schneider’s hourly rate at \$13.50/hour, carried. Motion made by V. Weber, seconded by D. McGivern to set the hourly rate at \$10.50 for all “on call” extra help needed, carried.**
6. Approve/Disapprove Zoning Amendments – **Motion made by D. Swenson, seconded by D. McGivern to accept the recommendation of the Plan Commission to Approve all Zoning Amendments as presented, carried.**

H. Announcements:

- I. Adjournment: **Motion made by D. McGivern, seconded by R. Wegner to adjourn, carried.**

Donna Siltala, Clerk  
TB12112007