

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
June 11, 2018 7:00 PM**

The meeting was called to order at 7:00 p.m. by Carolyn Opitz.
The pledge of allegiance was recited.

Roll Call: Russ Weichelt, Dave Swenson, Carolyn Opitz, Kevin Steines, Robert Steiner – All present
Other officers present – Attorney Lee Turonie, Clerk Debbie Derfus
Visitors - None

Comments from the Audience - Bill Arneson asked about the location of an ordinance documenting how the offices of Town Clerk and Treasurer are filled. Bruce Wineman asked about the treatment of past ordinances once new ordinances are passed. Gary Franz offered his comments about the treatment of previous ordinances. Dorothy Olson inquired about the timing of a budget amendment.

Approval of Minutes

Motion (Weichelt/Steiner) to approve the Town Board Meeting minutes of May 12, 2014 with the following correction: Change misspelling of Plan Commission member Mike Joist to “Mike Joyce.”
Motion carried 5-0 by roll call vote.

Reports

Plan Commission – Deb Davis reported that no action was taken on the Al Deiler CSM and that both the Doug and Julie Seehafer and Tom Seubert CSM changes were approved pending Town Board approval.

Fire Department – Chairman Opitz read the attached April Fire Dept. report as written by Chief Rodney Bauer.

Library – Ruth Voss discussed summer programs offered by the library which will be closed July 4th.

Supervisor Reports

Carolyn Opitz – Garbage & Ordinances

Carolyn continues to examine the Town Ordinance records and attended a garbage services meeting with six area municipalities resulting in \$1400 of profits from tire recycling.

David Swenson – Highway

Grass cutting, grading, chip sealing, patching and preparations for culvert replacements are underway.

Kevin Steines – Town Hall Maintenance

Bids are being solicited for repairing the front door. Dirt and concrete work will be underway soon. Tree removal and the Eagle Scout project are being considered.

Russell Weichelt – Newsletter

Russ and Carolyn met with officials to discuss and understand the joint library services contract.

Robert Steiner – Buildings & Grounds

No activity to report

Clerk Report

Financial Report for the Month of May 2018

Clerk Derfus presented the attached Financial Report on the behalf of Donna Siltala as well as a summary of all Pioneer Bank deposits and disbursements for the month of May 2018 as attached. Motion (Steiner/Steines) to approve check numbers 15621 to 15662 and electronic fund transfer numbers 1752 to 1754 totaling \$38,530.45. Motion carried 5-0 by roll call vote. Motion (Steines/Swenson) to approve the Financial Report ending May 31, 2018 as presented. Motion carried 5-0 by roll call vote. The maturity date for the Public Works CD should be amended to September 28, 2018 and not 2-28-2018 as presented.

Treasurer – Not present, See above

Unfinished Business -None

New Business

1. **Al Deiler CSM – No action taken**
2. **Doug and Julie Seehafer CSM** - Motion (Swenson/Steiner) to approve the Doug and Julie Seehafer CSM changes as attached and approved by the Plan Commission. Motion carried 5-0 by roll call vote.
3. **Tom Seubert CSM** - Motion ((Swenson/Steiner) to approve the Tom Seubert CSM changes as attached and approved by the Plan Commission. Motion carried 5-0 by roll call vote.
4. **Approve/Disapprove Liquor Licenses**
Belvedere Supper Club and Resource Recovery have both applied for renewal of their “Class B” Combination liquor licenses. Clerk Derfus stated that “there are no reports...everything is good, we’ve got nothing from the State, and all their bills are paid so they’re cleared to go.” Motion (Steines/Steiner) to approve for one year the “Class B” Combination liquor licenses for Belvedere Supper Club and Resource Recovery effective July 1, 2018. Motion carried 5-0 by roll call vote.
5. **Waiver of Fees for Adam Knapp**
Motion (Swenson/Steiner) to approve the server’s license for Adam Knapp and waive the \$10 fee allowing him to serve alcohol at the 2018 Fall Festival. Motion carried 5-0 by roll call vote.
6. **Waiver of Fees and Picnic License for Fire Department Fall Festival**
Motion (Swenson/Steines) to waive the Picnic license and fees for the Town of McMillan Volunteer Fire Department in conjunction with the 2018 Fall Festival. Motion carried 5-0 by roll call vote.
7. **Mutual Aid Contract with Stratford Fire Dept.**
Steiner indicated that “after the first hour” should be changed to “after the second hour.” Motion (Steines/Swenson) to approve the mutual agreement with the Stratford Fire Dept with the changes requested by Steiner. Motion carried 5-0 by roll call vote.
8. **Agreement with the City of Marshfield Plan Commission**
Motion (Swenson/Steiner) to approve the Agreement with the City of Marshfield Plan Commission as presented. Motion carried 5-0 by roll call vote.
9. **MAPS Contract**
Clerk Derfus indicated that the new MAPS contract is the same as last year and that the prices did not go up. Motion (Steiner/Steines) to approve the new MAPS contract. Motion carried 5-0 by roll call vote.
10. **Upcoming Road Projects – No Action Taken**
Swenson updated board members about a recommendation he received to replace five culverts, install approximately 3000 feet of drain tile and remove “a lot” of trees on the south side of Birch.
11. **Marshfield Police Coverage – No Action Taken**
Chairman Opitz explained that City of Marshfield Police coverage might be available to town residents at a cost of approximately \$100,000 per year.
12. **Changing Banks – No Action Taken**
13. **Closed Session**
Motion (Swenson/Steiner) to go into closed session pursuant to Wis. Stat. s. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the town clerk. Motion carried 3-2 by roll call vote (Aye: Swenson, Steiner and Opitz/Nay: Steines and Weichelt). Motion (Steiner/Weichelt) to return to open session. Motion carried 5-0 by roll call vote.
14. **Set Employment Terms for Next Appointment of Clerk**
Motion (Swenson/Weichelt) to set the appointment terms of the next town clerk as: “Salary of part-time town clerk shall be \$30,000 per year, inclusive of a Deputy clerk salary should the clerk chose to appoint one, subject to a portion of work hours to be staffed as office hours at the town hall to be designated by the clerk or at the town board’s option by the Town Board.” Motion carried 5-0 by roll call vote. Chairman Opitz requested a list of candidates to interview by the next Town Board meeting.

Motion (Steiner/Weichelt) to adjourn at 9:35 p.m. Motion carried 5-0 by roll call vote.

Submitted by:
Mike Taylor, Town Clerk